



POST-GRAD LAW FELLOW - EVICTION DEFENSE PROJECT

CLASSIFICATION: Fellow (Union)	SALARY: \$64,480.00
DEPARTMENT: Legal	FLSA STATUS: Exempt
REPORTS TO: Directing Attorney	APPLICATION DEADLINE: Until filled

For nearly 50 years, Bet Tzedek Legal Services has provided high-quality, free legal services to Los Angeles’ most vulnerable residents. In that tradition, Bet Tzedek is seeking a post-graduate law fellow to join our Eviction Defense Project (EDP). The project fights to eliminate homelessness by providing litigation-based direct services to residential tenants in Los Angeles County facing eviction or other rental housing disputes. EDP is part of the Right to Counsel Coalition and Stay Housed L.A. initiative.

This position is eligible for Bet Tzedek Legal Services’ hybrid/remote workplace designation. While the primary workplace is Bet Tzedek’s offices, at the discretion of the immediate supervisor, the employee may be permitted to work remotely or may be required to work in other locations depending on workload/business obligations.

ESSENTIAL DUTIES:

- Litigate landlord-tenant cases including interview clients, draft affirmative and responsive court forms, pleadings, motions, briefs, and correspondence; engage in discovery practice under the supervision of an attorney;
- Advocate on behalf of clients on a wide variety of housing-related legal issues beyond unlawful detainer cases, including housing discrimination and other issues impacting clients’ ability to obtain and maintain housing under the supervision of an attorney;
- Assist with trainings, know-your-rights presentations, and/or outreach events on issues related to housing to staff, partners, and community members as needed (virtually and, to the extent appropriate and permissible, in-person);
- Work on policy issues related to housing;
- Other assignments as deemed appropriate.

QUALIFICATIONS:

- Law School graduate (required);
- Ability to work in a fast paced, high-volume environment (required);
- Non-profit legal services experience (strongly preferred);
- Ease with oral and written communication in both English and Spanish (strongly preferred);
- Work well as part of a team, but also self-motivated and able to work independently with appropriate level of supervision (required);
- Demonstrate an understanding and commitment to Bet Tzedek’s mission of equal justice for all and Bet Tzedek’s core values of leadership, community-based advocacy, and innovation (required);
- Demonstrated commitment to applying principles of diversity, equity, and inclusion in performance of job duties (required).

HOW TO APPLY

- Email letter of interest and resume to bettzedek.66.F36@applynow.io. (Subject: "Post-grad Fellow _EDP")

Note: *All positions are subject to funding; ongoing funding or employment cannot be assured.*

To best serve our communities Bet Tzedek seeks a diverse staff with cultural competency reflecting our client populations. We strongly encourage candidates from traditionally underrepresented communities and historically oppressed groups to apply.