

NOTICE OF INABILITY TO PAY RENT DUE TO COVID-19

DATE: _____, 2020

TO: Landlord: _____
Street Address: _____
City, State, Zip: _____
Email Address: _____

SENT VIA (select all that apply): Regular Mail Email Personal Delivery

I am writing regarding my tenancy at (address) _____.

I am writing to notify you that I am unable to pay the rent that is (or was) due on the (date) _____ of (month) _____, 2020, due to reasons, circumstances, and/or financial impacts related to COVID-19. The reasons, circumstances, and/or financial impacts include (select all that apply):

- I was unable to work because I was sick with, or I was caring for a household or family member who was sick with, COVID-19.
- I experienced a lay-off, loss of hours, or income reduction resulting from a workplace or business closure or other economic or employment impacts related to COVID-19.
- Compliance with a government order or recommendation to stay home, self-quarantine, or avoid congregating with others.
- I incurred child care expenses due to school closures related to COVID-19.
- I incurred extraordinary health care expenses relating to diagnosis, testing for, and/or treatment of COVID-19 for myself or a household or family member.
- Other (describe): _____

Thank you for your understanding and cooperation during these unprecedented times.

Sincerely,

(Tenant Name)

(Tenant Signature)